

Admission Form No.

Registration No.

Date of Receipt.....

For Office Use Only		
Percentage	Bonus Percentage	Total Percentage

S. S. JAIN SUBODH COMMERCE & ARTS COLLEGE

(Affiliated to University of Rajasthan)

Rambagh Circle, Jaipur

Admission Form 2024-25 to 2026-27

Under Graduate in B.A. & B.Com.

Medium : <input type="checkbox"/> English <input type="checkbox"/> Hindi Gender : <input type="checkbox"/> Male <input type="checkbox"/> Other	<p>Passport size photo bearing candidate's signature</p>
Programme in which admission is sought : <input type="checkbox"/> B.A. <input type="checkbox"/> B.Com.	
Category : <input type="checkbox"/> Gen. <input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> OBC <input type="checkbox"/> SBC <input type="checkbox"/> PH	
Minority : <input type="checkbox"/> Jain <input type="checkbox"/> Sikh <input type="checkbox"/> Muslim <input type="checkbox"/> Christian <input type="checkbox"/> Parsee	
Details of Last Qualifying Exam (10+2) : XII <input type="text"/> Year of Passing : Name of the Board:	
Marks Obtained : Max. Marks : Percent : Division : Grade :	

Compulsory Subjects	Semester-I	Semester-II	Optional Subject :
Ability Enhancement Skills	Foundation of English Language A Comprehensive Introduction-I सामान्य हिंदी (व्याकरण)	Foundation of English Language A Comprehensive Introduction-II सामान्य हिंदी (साहित्य)	
Skills Enhancement Course	Computer Fundamentals	Basic of Tourism Concepts	
Value Added Course	Indian Value System	Understanding Indian Society and Culture	

- Name of the Student (in English CAPITAL LETTERS only).....
- Name of the Student (in Hindi).....
- Date of Birth (In figures) Age Years..... Months..... days
(In words).....
- Father's Name
- Mother's Name
- Student Mobile No. (Unique) Mobile No. (Whatsapp).....
- Mobile No. (Father)..... (Mother).....(Guardian).....
- Student E-mail :

Date :

Signature of the Student

Fee Description

Session	Amount (in ₹)	Online Transaction-ID/ D.D./Challan Number	Name of the Bank	Receipt No.	Date	Signature of Cashier
2024-25						
2025-26						
2026-27						

10. Present Residential Address
 City State PIN.....
11. Permanent Postal Address
 City State PIN.....
12. Name of Local Guardian with Relation.....
 Address.....
13. Achievements during school in last three years:
14. Name the extra curricular activity in which willing to participate: Games / NCC/ NSS/ Rovers/ Others

15. Aadhar Card No:
16. ABC ID/APAAR ID (if already registered)

**To be filled by the Admission Committee/Mentor
 Qualifying Examination**

Class/Semester	XII	I Semester	II Semester	III Semester	IV Semester	V Semester	VI Semester
Max. Marks							
Marks Obtained							
Percentage							

S. S. JAIN SUBODH COMMERCE & ARTS COLLEGE

Affiliated to University of Rajasthan, Jaipur

Session 2024-25 to 2026-27

Undertaking of Anti Ragging by Student

I hereby solemnly declare that:-

1. I _____ S/o _____
Name of Student Name of Parent
student of **B.A. / B.Com.** of S.S. Jain Subodh Commerce & Arts College, Jaipur solemnly affirm that I am fully aware of the Anti Ragging guidelines circulated by Ministry of Human Resource Development, Higher Education Department, Government of India, University Grants Commission, New Delhi, Govt. of Rajasthan, Jaipur and the direction of Hon'ble Supreme Court of India in this connection and I shall abide by these guidelines.
2. I am fully aware of the UGC regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009 and have carefully gone through it.
3. I hereby undertake that
 - I will not involve myself in any ragging activity directly or indirectly which falls under the category of undue harassment of other students of the College.
 - I will not indulge in any behavior or act that may come under the definition of ragging.
 - I will not participate in or abet or propagate ragging in any form.
 - I will not hurt anyone physically or psychologically or cause any other harm.
4. If any such report of ragging is made against me by my fellow students/staff/ Faculty Members/ Deans of the Institute, I shall be liable to expulsion/debarment from the College. I may be punished as per the provisions of the UGC Regulations mentioned above and / or per the law in force.
5. The authorities may also lodge a complaint/ F.I.R. with the police and I shall face the consequences.

Signature of the Student

Undertaking by Parent/Guardian

1. I _____ F/o, M/o, G/o
Name of Parent / Guardian
have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/ State Government in this regard as well as the UGC regulations of Curbing the Menace of Ragging in Higher Educational Institutions, 2009.
2. I assure you that my son/ ward will not indulge in any act of ragging.
3. I hereby agree that if he is found guilty of any aspect of ragging, college authorities are free to take any legal action against him. He may be punished as per the provisions of the UGC Regulations mentioned above and/ or as per the law in force.

Signature of the Parent/Guardian with date

Declaration by the Applicant

I shall abide all the rules and regulations of the college. I have read all the admission rules. I shall not engage in any such activity that will affect the image of the college. I hereby declare that :

1. I have never been involved in any criminal activities.
2. There is no case pending in any of the courts against me.
3. Principal/University/Equivalent authority has not registered any First Information Report against me.
4. I give my consent to capture my Aadhaar number and linked details for educational purposes like creating unique lifelong APAAR ID (formerly known as ABC ID), entrance tests, counselling for admissions, university exams, results, skilling, concessions in bus, train or air etc, scholarships, internships, apprenticeships and other schemes of the government.
5. I was not involved in any indisciplinary activity in last years.
6. If there is no seat vacant in desired optional subject then the subject allotted by the college will be acceptable. I will choose only that optional subject which is available at the college.
7. If there is no seat vacant in desired medium section then the section allotted by the college will be acceptable.
8. If in any case, I withdraw my admission under any circumstances, I will not demand the fee deposited by me.
9. I am fully aware that no student union election will be held in college. I will never demand any elections during my whole study duration in college.
10. I am not serving part time or full time in any organization.
11. All the information provided by me in this application form is correct. If any information is found to be false then my admission may be cancelled.
12. I will attend the classes regularly.
13. I will abide by the University norms regarding **Internal Assessment (Mid Terms Examination and Assignment)**.
14. I will appear in **skill enhancement course** and **value added course** examination, as it is mandatory for completion of the programme.
15. I **Name of Student** Son of **Name of Parent**
hereby declare that I am aware of the minimum attendance required in each paper as per the University guidelines. Being a regular student of this college, I will abide by the rules.

Enclosures :

1. Mark sheet of Qualifying Exam (10+2) <input type="checkbox"/>	2. Transfer/Character Certificate Original <input type="checkbox"/>
3. Anti Ragging Form (Original) <input type="checkbox"/>	4. Date of Birth Certificate / 10 th Marksheet <input type="checkbox"/>
5. Aadhar Card <input type="checkbox"/>	6. SC/ ST/PH/OBC/Minority Certificate <input type="checkbox"/>
7. Certificate of Participation in games and extracurricular activities for which bonus marks are requested and interested for representing the college team. <input type="checkbox"/>	8. Migration Certificate (Original) CBSE and Other State Boards <input type="checkbox"/>
	9. ABC/APAAR ID <input type="checkbox"/>

Signature of the Student

Declaration by Parent/Guardian of the Applicant

I certify that the above mentioned details are correct to the best of my knowledge and I am responsible for the conduct of my ward. I also certify that I am wholly responsible for my ward. In case he involves himself in any ragging activities, college authorities are free to take any legal action against him. My annual income is ₹.....

Signature of Parent/Guardian

S. S. JAIN SUBODH COMMERCE & ARTS COLLEGE, JAIPUR

Affiliated to University of Rajasthan, Jaipur

College Contact No : 0141-2565989

IDENTITY CARD PROFORMA

Session 2024-2025

Recent Passport
size color Photo to
be affixed

(All entries to be filled in ENGLISH CAPITAL LETTERS)

1. Name of the student _____
2. Father's Name _____
3. Date of Birth _____ Blood Group _____
4. Programme B.A. /B.Com. _____ Semester _____
5. Mobile. No. (Unique) _____ Whatsapp No. _____
6. Permanent Address _____
_____ PIN _____

S. S. JAIN SUBODH COMMERCE & ARTS COLLEGE, JAIPUR

Affiliated to University of Rajasthan, Jaipur

LIBRARY CARD PROFORMA

Session 2024-2025

Recent Passport
size color Photo to
be affixed

(All entries to be filled in ENGLISH CAPITAL LETTERS)

1. Name of the student _____
2. Father's Name _____
3. Date of Birth _____
4. Programme B.A. /B.Com. _____ Semester _____
5. E-mail _____
5. Mobile. No. _____ Whatsapp No. _____
6. Permanent Address _____
_____ PIN _____

(To be filled by Office)

Fee Receipt No. & Date & Date _____

S.S. JAIN SUBODH COMMERCE & ARTS COLLEGE
Affiliated to University of Rajasthan, Jaipur
Receipt of Application Form

Admission Form No. Date

Received Application Form from Mr.....

S/o for admission in class

Signature of Clerk

Rules and Regulations for Admission 2024-2025

1. The number of students to be admitted in the each course will be decided on the directions of the state government.
2. Prospectus can be collected on the remittance of requisite fee (Rs. 300/-)

Important Notes for Students

3. The applicant must ensure himself that he passes the qualifying examination for the course as prescribed by the State Govt. with required minimum percentage.
 - Minimum **45%** of aggregate marks in last qualifying exam (10+2) for students from RBSE / CBSE and any other equivalent Board.
 - Minimum **60%** of aggregate marks for students who has qualify his last exam (10+2) out of Rajasthan and also who is not the resident of Rajasthan.
4. Candidate admitted to the college must deposit the requisite college fee at the respective fee counter through one of the following ways :
 - Demand Draft / Pay Order of any Bank in favor of "**Principal, S.S. Jain Subodh Commerce & Arts College**" payable at Jaipur.
 - Online fee submission through Net Banking / Credit Card / Debit Card by link given on College website : <http://www.subodhcomartscollege.com>
5. After submitting the proof of fee deposition, the applicant will collect college fee receipt from fee counter.
6. Incomplete application form and/or forms received after the last date declared by college or after seats filled up will not be entertained.
7. No admission will be given to any student after the last date as declared by the state government/College.
8. Fee deposited after due date will not be valid and is sufficient cause for denial of admission.
9. The candidates appearing for supplementary examination can take provisional admission in Semester - I before the last date of admission.
10. Signature of parents is essential on the admission form.
11. Attested photocopies of following documents should be attached with the application form:
 - a. Mark sheet of qualifying examination (10+2)
 - b. Transfer and character Certificate.
 - c. Duly attested Caste Certificate for SC/ST/OBC/SBC/PH/Minority candidates.
 - d. Migration Certificate in case of students of Boards other than Rajasthan Board otherwise it should be submitted at the time of admission.
 - e. Certificates of participation in games or extra-curricular activities, if bonus percentage is desired.
 - f. Aadhar card with linked mobile number mentioned on it.
 - g. ABC/Apaar ID.
12. Original documents should be produced at the time of admission without which the admission will not be given.
13. After admission, student should collect the fee slip from the office. Student has to collect Identity Card after seven days from library and keep the Identity - Card with him in the college every time.
14. This identity card is for one year only. If the identity card is lost or damaged it may be re-issued after charging requisite fee.
15. **Once admission fee is deposited it will not be refunded in any case.**
16. Even after getting admission, Principal has right to cancel the admission on the disciplinary or other grounds.
17. More than two years gap is not allowed for new admission.
18. Student has to produce Affidavit Certificate for seeking admission after gap of one/two years.
19. Students are not allowed to attach attested copies and weightage certificate after deposition of admission form.
20. For any further information, students can visit the respective admission window of the particular class.
21. All the disputes are subject to Jaipur Jurisdiction only.
22. The cut-off percentage will be displayd on college notice board. After that the students having above percentage than cut-off can deposit the fees and get the Identity cum Library card from library. The claim of admission is automatically rejected in case of fee is not received up to the mentioned last date of deposition.
23. After last qualifying examinations, caution money can be withdrawn within one year; otherwise it will be transferred in boy's fund. The caution money will be disbursed through Account Payee cheque only.
24. In the college, no student union election will be held. Student should contribute only in academic activities.
25. Uniform is compulsory in college campus.

(Dr. Ravi Sharma)
Principal

(Prof. K.B. Sharma)
Director

